

**THIRD ANNUAL GENERAL MEETING
ADMINISTRATIVE NOTES FOR SHAREHOLDERS**

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| Date | : Tuesday, 17 June 2025 |
| Time | : 11.00 a.m. |
| Place | : The Majestic Hotel Kuala Lumpur, 5, Jalan Sultan Hishamuddin, Tasik Perdana, 50000 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur, Malaysia |

(A) REGISTRATION

1. Registration will start at 10.00 a.m. and the Annual General Meetings (“AGMs”) will start punctually at 11.00 a.m. We strongly encourage you to come early to facilitate registration.
2. Please produce your **ORIGINAL** MyKad (for Malaysians) or Passport (for non-Malaysians) during the registration for verification purpose. Please ensure the original MyKAD or Passport is returned to you thereafter. The Company will not be responsible for any lost MyKad or Passport.
3. Please note that you will not be allowed to register on behalf of another attendee even if the original MyKAD or Passport of that attendee is produced.
4. Upon verification of your MyKAD (for Malaysians) or Passport (for non-Malaysians) and signing of the attendance list, you will be given a wristband for identification to enter the meeting hall and voting purposes.
5. If you are attending the meeting as a member and a proxy, you will be given only one (1) identification wristband.
6. Please note that you will not be allowed to enter the meeting hall without wearing the identification wristband.
7. Lost or misplaced identification wristband will not be replaced.
8. The registration counter will only handle verification of identities and registrations. If you have other enquiries or need clarification, please proceed to the Helpdesk.

(B) APPOINTMENT OF PROXY

1. A member of the Company entitled to participate at the meeting is entitled to appoint proxy/proxies to participate on the member’s behalf. If you are unable to attend this AGM and wish to appoint a proxy to vote on your behalf, please submit your proxy form in accordance with the notes and instructions printed therein. **Proxy forms received via facsimile and/or e-mail will not be accepted.**
2. Where a member appoints two proxies, the proportion of holding(s) to be represented by each proxy must be specified in the instrument appointing the proxies, otherwise the appointment shall be invalid.
3. If you wish to personally participate in this AGM, please do not appoint any proxy/ies. You will not be allowed to participate in the meeting together with a proxy appointed by you.
4. If you have submitted your proxy form prior to the AGM and subsequently decide to appoint another person or wish to personally attend the meeting, please write an email to Cheng.Chuan.Low@vistra.com to revoke the earlier appointed proxy(ies) at least 48 hours before the AGM. You may also proceed to the Helpdesk to revoke the appointment of your proxy on the day of the AGM. On revocation, your proxy(ies) will not be allowed to participate in the AGM. In such an event, you should advise your proxy(ies) accordingly.
5. If you are unable to participate in this AGM and wish to appoint the Chairman of the meeting or a proxy to vote on your behalf, please submit your proxy form in accordance with the notes and instructions printed therein.
6. The appointment of a proxy may be made in a hardcopy form as specified below or by email and must be received by the Company’s Share Registrar a not less than forty-eight (48) hours before the time appointed for holding the 3rd AGM or adjourned general meeting.

In hardcopy form

You may submit your Proxy Form to the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd ("**Tricor**"). However, please ensure that the **Original Proxy Form** is deposited at Tricor's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or, alternatively, deposited at the drop-in box provided at Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, no later than forty-eight (48) hours before the time appointed for holding the 3rd AGM or adjourned general meeting, otherwise the Proxy Form shall not be treated as valid. Proxy forms received via facsimile and/or e-mail will not be accepted.

7. Please ensure All the particulars as required in the proxy form are completed, signed and dated accordingly.
8. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited to the Share Registrar's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively deposited at the drop-in box provided at Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia no later than forty-eight (48) hours before the time appointed for holding the 3rd AGM or adjourned general meeting. A copy of the power of attorney may be accepted provided that it is notorially certified in compliance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

Corporate Members

A corporate member that wishes to appoint a representative instead of a proxy to attend this AGM must submit the **ORIGINAL** certificate of appointment under the seal of the corporation to the office of the Share Registrar at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively deposited at the drop-in box provided at Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia, at any time before the time appointed for holding of the AGM or to the registration staff on the meeting day for the Company's records. You will NOT be allowed to attend the AGM if you fail to produce the original certificate of appointment. The certificate of appointment should be executed in the following manner:

- (i) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
- (ii) If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:
 - (a) At least two authorised officers, of whom one shall be a director; or
 - (b) Any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

(C) GENERAL MEETING RECORD OF DEPOSITORS ("ROD")

Only members whose name appears in the ROD as at 9 June 2025 shall be entitled to attend, participate, speak and vote at the 3rd AGM.

(D) POLL VOTING

The voting at the 3rd AGM will be conducted by poll in accordance with Rule 8.31A(1) of Ace Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting and Scrutineers Solutions Sdn Bhd as Scrutineers to verify the poll results.

Shareholders may proceed to vote on the resolutions from the commencement of the 3rd AGM on **Thursday, 17 June 2025, at 11.00 a.m.** until the end of the voting session which will be announced by the Chairman of the meeting.

Upon completion of the voting session, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

(E) HELP DESK

Please approach the Helpdesk for enquiries or clarification on registration matters and revocation of proxy appointments.

(F) RECORDING OR PHOTOGRAPHY

Strictly **NO** unauthorised recording or photography of the proceedings of the 3rd AGM is allowed.

(G) REFRESHMENTS

Light Refreshment will be served on first come first served basis.

(H) NO DOOR GIFT

Please be informed that no door gift will be provided to members/proxies at the meeting venue. However, each member/proxy attending the Meeting in person will be given a Company e-vouchers upon registration at the counter.

The Company e-voucher has been provided together with the Notice of Annual General Meeting sent through email to members on 30 April 2025.

(I) CAR PARK AND PARKING REDEMPTION COUNTER

The Company will NOT provide cash reimbursement for parking charges incurred by shareholders/proxies attending the meeting and who park their vehicles at the car parks of other buildings or use the valet parking service at The Majestic Hotel Kuala Lumpur.

(J) ANNUAL REPORT

Please take note that there **will not be any distribution of copies of the Annual Report 2024 at the meeting venue.**

The Annual Report 2024 is available on Bursa Malaysia's website under Company Announcements and at the Company's website at <https://dchealthcareholdings.com/>. You may request for a printed copy of the Annual Report 2024 by sending request at our Share Registrar, Tricor's website at <https://tiih.online> by selecting "Request for Annual Report/Circular" under the "Investor Services". Alternatively, you may also make your request through telephone/email to our Share Registrar at the number/email given at (K) ENQUIRY. Nevertheless, we hope you would consider the environment before you decide to request the printed copy.

(K) ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line: +603-2783 9299 | Fax: +603-2783 9222 | Email : is.enquiry@vistra.com

Contact persons: Mr. Low Cheng Chuan (Cheng.Chuan.Low@vistra.com)

Muhammad Ashraff Bin Mohd Khaizan (muhammad.ashraff@vistra.com)